

JOP Mentor Self-Assessment - Clinic Session

Mentor Name _____ **Date** _____

26 Mentor Role and Expectations – Self Assessment Ideally, you should be using this Assessment as a monthly checklist.	Not yet started	In Progress	Accomplished
1. Recruit junior officials and help them enroll and attend USATF clinics.			
2. Volunteer to become the mentor for those officials that they recruit.			
3. Call the junior official after he/she completes the junior officials' clinic to continue that connection that has been made with the Association.			
4. Assist the junior official in the selection of meets and the events within each meet that will accommodate their ability to travel, available time, and degree of comfort that they feel for the events and meets they will work.			
5. Keep track of the junior official's schedule and make a follow up call after those scheduled meets. Do so after every meet during their first season.			
6. Call frequently (at least twice/month - minimally).			
7. Make the junior official feel that they can contact you at anytime. This can be accomplished by frequent calls to the junior official, at the frequency indicated above, as well as stress to the junior official that he/she is welcome to call the mentor whenever they need to do so.			
8. Take time to assist the junior official at meets at which you are both attending.			
9. Encourage the junior official to work many of the same meets you will be working.			
10. Encourage the junior officials to provide most of the dialogue during mentor/junior official conversations.			
11. Work cooperatively with other Discipline Mentors in providing a positive learning environment for the JOP participant.			
12. Introduce the junior official to other officials at every opportunity and attempt to make important social connections with those veteran officials.			
13. Role model to the junior official the proper way to relate to the athletes during competition and other times outside of competition.			
14. Prepare the junior official on ways that they may settle protests, disagreements, requests and demands by the athletes and their coaches, and objectionable behaviors which may occur at an event they work.			
15. Reinforce the mental preparation of the junior official in regards to their own personal safety during meets as well as the safety of athletes, coaches, and other people who may be involved in the meet.			
16. Stress the importance of preparing oneself from the elements of heat, sun, cold weather, and work schedule.			
17. Assist in acquiring the needed rulebooks, resource books, and other track and field publications.			
18. Assist with obtaining the proper equipment for events the new official will work which may include clipboard devices, writing instruments, chalk, rubber bands, tape measures, colored markers, levels, flags, announcing equipment, and etc.			
19. Assist in obtaining the proper uniform dress for meets including the shirts, badges, pants, shoes, socks, hats, outerwear, and etc.			

<p>20. Facilitate the understanding of the rules as they apply to each event and each level of competition as the junior official has questions that they cannot answer. In the event that you may not have the answer, connect them with other veteran officials with knowledge you may not possess. Have the veteran official call the junior official and assist them and thereby increase the number of contacts for the junior official.</p>			
<p>21. Help determine the events that the junior official will eventually specialize by encouraging the junior official to observe, or work, as many differing events as possible during the season.</p>			
<p>22. Reinforce their experiences with constructive criticisms and be sure to praise their work often.</p>			
<p>23. Assist them in understanding the requirements that they will need to fulfill to reach advanced officiating certification.</p>			
<p>24. Provide contact information for all junior officials they are mentoring to the regional coordinators.</p>			
<p>25. Report developmental progress of the junior officials to the regional coordinators on a monthly basis.</p>			
<p>26. Inform them that the service they receive by way of the mentor program will be evaluated at the end of the year and to be thinking of ways that the program could be improved to help junior officials who join the USATF Associations in the future.</p>			